

**BOARD OF FINANCE
SALEM, CONNECTICUT
MEETING MINUTES
MARCH 19, 2015**

PRESENT

TJ Butcher
George Householder
Carole Eckart
Janet Griggs
Dave Kennedy
Hernan Salas, Alt

ABSENT

John Dolan, Alt
Robert Sartori
Jennifer Lee, Alt

GUESTS

CALLED TO ORDER

T. Butcher called the meeting to order 7:00 pm

RECOGNITION OF VISITORS

There were no visitors that wished to be recognized in attendance.

SEAT ALTERNATE IF NEEDED

M/S/C (Householder/Griggs) to seat H. Salas for R. Sartori. Vote: Approved Unanimously

COMMUNICATIONS: None

ADDITIONS TO THE AGENDA

Add Revenues as Item 2

AGENDA

1. APPROVE MEETING MINUTES FROM MARCH 12, 2015 MEETING

M/S/C- (Griggs/Householder) to approve meeting minutes as amended

Page 2, Item 2, ¶ 1: ~~Henry Webster Bank~~ stated that the current fees ~~using Webster Bank~~ charged to the town are between \$1200 and \$1400 annually in fees; Chelsea Groton Bank will have zero fees charged to the town

Page 2, Item 3, add: ...spoke to the Board *in support of the Board of Education budget*

Vote: Approved. Unanimously

2. REVENUE REPORT (see file copy)

L. Jablonski, the new finance specialist was introduced to the Board. She and the First Selectman presented the revenue report. They stated the figures were 95% correct as they just had pulled them together that day.

K. Lyden went over the revenues in the report and gave updates or explanations of each. The subject of the transfer station and recyclables were discussed. The Board asked if an

additional compactor would save the town more money. K. Lyden stated the cost of the new compactor, which was just put in, will be recouped over the next three years. He is not sure if the savings will be as great with an additional compactor. He will look into how much an additional compactor would save the town and report back. The Board will discuss revenues at their next meeting.

M/S/C (Eckart/Kennedy) to table the revenue report until March 26, 2015. Vote: Approved Unanimously

3. ACT ON PROPOSED APPROPRIATIONS FOR 2015/2016

Department 100/ Selectman's Department

K. Lyden stated the mileage and membership fees have gone up slightly.

M/S/C (Householder/Kennedy) to approve Dept. 100/Selectman's Budget appropriation in the amount of \$7986.00, subject to review/revision at the March 26, 2015 Board of Finance meeting for presentation at the public hearing. Vote: Approved Unanimously

Department 105/ Salaries

K. Lyden stated the Treasurer and Head Librarian lines were up more than the 2.5%.

He stated the Town Clerk Assistant line is up due to added responsibilities. The Board asked him to put percentages down for the public hearing.

M/S/C (Householder/Eckart) to approve Dept. 105/Salaries appropriation in the amount of \$1,106,742, subject to review/revision at the March 26, 2015 Board of Finance meeting for presentation at the public hearing. Vote: Approved Unanimously

Department 126/Town Counsel

K. Lyden stated the line is up slightly.

M/S/C (Kennedy/Salas) to approve Dept. 126/Town Counsel appropriation in the amount of \$20,300, subject to review/revision at the March 26, 2015 Board of Finance meeting for presentation at the public hearing. Vote: Approved Unanimously

Department 134/Town Office Building

K. Lyden stated dept. 134 went down due to the school cleaning the town hall and library.

The Board asked what the misc. services line was used for. K. Lyden stated he would check to see what the line is used for.

M/S/C (Householder/Kennedy) to approve Dept. 134/Town Office Building appropriation in the amount of \$98,380, subject to review/revision at the March 26, 2015 Board of Finance meeting for presentation at the public hearing. Vote: Approved Unanimously

Department 135/Municipal Building Maintenance

The line is up slightly due to repairs that need to be made to town hall such as doors, windows and other maintenance. The grounds maintenance line covers the town hall, buildings on the green, Salem Fire Dept. and Library. There is water testing for all town buildings. There are maintenance contracts for some of the buildings but there are items which are not covered under the contracts and have to be paid for out of dept. 135.

M/S/C (Griggs/Eckart) to approve Dept. 135/Municipal Building Maintenance appropriation in the amount of \$48,800, subject to review/revision at the March 26, 2015 Board of Finance meeting for presentation at the public hearing. Vote: Approved Unanimously

Department 138/ Employee Benefits

The firefighter gear has been added to dept. 138 for the two paid firefighters.

M/S/C(Griggs/Eckart) to approve Dept. 240/Public Safety appropriation in the amount of \$362,008, subject to review/revision at the March 26, 2015 Board of Finance meeting for presentation at the public hearing. Vote: Approved Unanimously

Department 140/Utilities

The town is locked into an oil price which is down from last year. Electricity costs are going up. The phone for the Salem Fire Department line was cut back to last year's figure

M/S/C(Householder/Kennedy) to approve Dept. 140/Utilities appropriation in the amount of \$180,300, subject to review/revision at the March 26, 2015 Board of Finance meeting for presentation at the public hearing. Vote: Approved Unanimously

Department 152/Town Services

M/S/C(Householder/Kennedy) to approve Dept. 152/Town Services appropriation in the amount of \$45,998, subject to review/revision at the March 26, 2015 Board of Finance meeting for presentation at the public hearing. Vote: Approved Unanimously

Department 157/Regional Services

M/S/C (Householder/Griggs) to approve Dept. 157/Regional Services appropriation in the amount of \$47,298, subject to review/revision at the March 26, 2015

**Board of Finance meeting for presentation at the public hearing. Vote:
Approved Unanimously**

Department 310/Public Works

K. Lyden explained the increase to the public works budget is due to maintenance on two large pieces of equipment. The work is required to extend the life of the equipment.

M/S/C (Householder/Griggs) to approve Dept. 310/Public Works appropriation in the amount of \$261,500, subject to review/revision at the March 26, 2015 Board of Finance meeting for presentation at the public hearing. Vote: Approved Unanimously

Department 410/Transfer Station

M/S/C (Householder/Salas) to approve Dept. 410/Transfer Station appropriation in the amount of \$166,584, subject to review/revision at the March 26, 2015 Board of Finance meeting for presentation at the public hearing. Vote: Approved Unanimously

Department 925/Capital Reserve

There is approximately \$250,000 in the capital reserve

Department 926/ Open Space Land

No action

ADJOURNMENT: M/C (Eckart) to adjourn at 8:15 PM

Respectfully Submitted
Sue Spang
Recording Secretary